

POSITION DESCRIPTION

Position Title:	Young Adults Coordinator
Department:	Young Adults
Location:	Young Adults
Employment Status:	Part-time (4 hours per week)
Reports To:	Rev. Charlie Lacey
Direct Reports:	None
Key Relationships/Interactions:	Internal: Parish Council, young adults, volunteers
	External: Students at UniSQ and other young adults in the community

Position Statement / Overall Purpose:

To build and disciple a thriving young adults' group that is able to augment the missional activity of the church.

Position Specific Requirements & Qualifications:

1. Hold and maintain a Blue Card, or ability to acquire one
2. Successful Anglican Church Safe Ministry Check
3. Confirmed communicant member of the Anglican Church of Australia, or willingness to be received into the Anglican Church
4. Organisational experience, within a university or young adult context
5. Some theological training preferred

Key Selection Criteria:

1. Robust and lively Christian faith, with an evangelistic outlook
2. An effective communicator, able to engage positively with young adults and other members of the parish
3. Ability to manage volunteers (including training and supervision)
4. Adept at devising innovative activities and programmes to engage young adults
5. Highly organised and proactive, with excellent interpersonal skills

Key Accountabilities and Responsibilities:

1. **Accountability:** Young Adults Hub

Responsibilities:

- Oversee the organisation of fortnightly meetings, with a view to making them weekly. (Meetings generally alternate between social activities and Bible studies).
- Ensure that Bible studies use appropriate resources and are well led.
- In conjunction with the Parish Priest, implement strategies to help grow the Young Adults group numerically and spiritually.
- Identify ways to engage the Young Adults in the missional activity of the church.

2. **Accountability: UniSQ Outreach**

Responsibilities:

- Organise events and activities at the UniSQ Springfield campus to identify and unify existing Christians and proclaim the Gospel in appropriate ways to those who show interest. This could tie in with Young Adults Hub meetings.

3. **Accountability: Positive Workplace Culture**

Responsibilities:

- Model Christlike behaviours that shape the culture of St. Andrew's Springfield
- Actively participate as a member of the team and foster positive, life-giving relationships within the team
- Attend church each week, not including 4 Sundays for annual leave.
- Actively live out our mission statement: *Love Jesus. Love the Church. Love the World*

4. **Other Duties and Requirements**

- Undertake own work practices in a safe manner and comply with the instructions given for workplace health and safety within relevant Policies and Procedures;
- Do not, during or after employment, disclose information relating to clients and staff or damage the reputation, viability or profitability of the Anglican Church Southern Queensland.
- Your responsibilities also extend to any tasks outlined on a duties list, or any other tasks delegated to you by your manager/supervisor, provided that those new job requirements are safe, efficient, relevant, legal and within your abilities.